



UNITED MINISTRIES
LOVE YOUR NEIGHBOR

United Ministries | 257-B East Lee Street | P.O. Box 9255 | Pensacola, FL 32513
Ph: 850.433-2333 | Fax: 850.433.2333 | www.united-ministries.com

Required Documents

Identification: ID verification is required for every member of the household

- Valid state ID or passport for every adult in the household
- Social Security or Birth Certificate for every member of the household, including children

Income Verification: Varies based on the situation. All income needs to be verified, see the example list below.

You only need to submit what applies to your household.

- Child Support Order
- Food Stamp Statement
- Paycheck Stub
- SSDI Statement
- SSI Statement
- TANF Statement
- Unemployment Statement
- Other

Expense Verification: Varies depending on what bill you are requesting assistance with

For Utility Requests

- Copy of the bill

For Rent Requests

- Copy of 3-day eviction notice (if applicable)
- Copy of your lease

For Mortgage Requests

- Copy of the Mortgage Agreement
- Recent statements showing past due balance

Crisis Verification: We must verify the crisis that caused your household to fall behind on the bills. This varies greatly. Some of the common crises we see include COVID-19, the death of an immediate family member, hours cut at work, hours lost at work due to illness or a child's illness, job loss, unexpected medical expenses, unexpected vehicle repair, etc...

Crisis Verification Example List

- Autism/Developmental diagnosis
- Death Certificate of immediate family member
- Letter of Termination
- Medical Bill
- Notice of Daycare Closure
- Two most recent paycheck stubs showing the reduction in hours
- Vehicle Repair Receipt

We will need verification of whichever crisis applies to your situation. If you have recently been laid off and received no formal notice, we have an Employment Verification form that your former employer can complete. Please contact us at Client@United-Ministries.com, to request this form.

God Bless,



Client Services
United Ministries
850 433 2333

Must complete the FDIC Play Money Smart Course and get a copy of the Completion Certificate to upload to your application. The link to the required “Your Income and Expenses” course is: <https://playmoneysmart.fdic.gov/game/11>