

# Rent Assistance Document Checklist

## Identification (Required for Every Household Member)

- Valid State ID or Passport (for every adult)
- Social Security Card (for every member)
- Birth Certificate (for every child)

## Income Verification (Submit only what applies)

- Paycheck Stubs (last 90 days)
- Bank Statements - 90 days (Chime, Cash App, Venmo, Apple Pay, SoFi, etc.)
- Savings Statements - 90 days
- Food Stamp Statement
- Child Support Order Statement
- SSDI Statement (each qualifying family member)
- SSI Statement (each qualifying family member)
- TANF Statement
- Unemployment Statement
- Offer Letter for Employment (include hours, pay rate, start date)
- Letter of Termination
- Other: \_\_\_\_\_

## Expense Verification (For Rent Requests)

- Copy of 3-Day Eviction Notice (if applicable)
- Copy of Lease
- Copy of Rent Payment Ledger
- Property Manager or Landlord's Name, Email, and Phone Number

## Crisis Verification (Submit what applies to your situation)

- Six Most Recent Paycheck Stubs Showing Reduction in Hours
- Letter of Termination
- Paid Receipt for Vehicle Repair
- Medical Documentation
- Paid Receipt for Medical Bill(s)
- Letter from Doctor Regarding Child's Absence from School
- Paid Receipt for Funeral Expenses
- Request Employment Verification Form (if laid off without formal notice)

 Email: Client@United-Ministries.com